

**SARSVL Freelance Business Planning Professional**

**Introduction**

SARSVL is nearing the end of our current 5-year business plan and we are now looking for an experienced consultant to support us with the development of our next 5-year business plan over Autumn 2020. The consultant will work with volunteers, staff, trustees and service users to develop this new Business Plan in a objective, creative, respectful and inclusive way.

**Main tasks**

SARSVL is looking to enter into a contract with a freelance professional able to offer comprehensive support to our organisation around business planning.

The tasks will include:

* Preparation/research including initial consultations with some staff, trustees and volunteers
* Working with staff on how best to consult with service users so they get the chance to feed into this process
* Planning and delivering business planning group discussions virtually
* Supporting the review of current services and staffing structure
* Drafting, reviewing and finalising the new 5 year business plan 2021-2026

We anticipate that this work will take a maximum of 5 days to complete

**How to apply**

If interested please submit your CV with two references, your written proposal on your approach to this contract, draft timeline and your charge out rates to us.

Deadline for proposals for this work are to be sent to [info@sarsvl.org.uk](mailto:info@sarsvl.org.uk) by the deadline of 9th October 2020.