**Data Protection notice**

We will keep the information you provide us here for the purpose of Trustee recruitment and nothing else. After 6 months of the role(s) being filled, the information you have provided will be destroyed.

**Your details:**

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| --- |
| Full name: |
|  |
| Address: |
|  |
| Postcode: |
| E-mail: |
|  |
| Telephone (daytime): |
| Telephone (evening): |
|  |
| Preferred times and method of contact (if applicable): |

**References:**

Please give the details of two people who can provide references for you. One of these would ideally be your current or a previous employer.

|  |  |
| --- | --- |
| 1. Full name: | 2. Full name: |
|  |  |
| Address: | Address: |
|  |  |
|  |  |
| Postcode: | Postcode: |
| E-mail: | E-mail: |
|  |  |
| Telephone (day): | Telephone (day): |
| Telephone (evening): | Telephone (evening): |
| How do you know this person?    How long have you known them? | How do you know this person?  How long have you known them? |
|  |  |

**Reasonable adjustments:**

Our trustee selection process consists of this form and an interview.

Do you need any adjustments to be able to participate in this process? If so, please specify:

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**Criminal offences and safeguarding children and vulnerable adults:**

The role you are applying for is exempt from the Rehabilitation of Offenders Act 1974 and will be subject to a Disclosure and Barring Service (DBS) check. This means that you should provide information about all previous convictions, including those that are spent.

The information you provide here will be kept confidential and only disclosed to those parties relevant to the recruitment process.

The disclosure of a criminal record will not necessarily prevent your becoming a Trustee with SARSVL. In making a decision, we will carefully consider any conviction’s relevance to the appointment.

There are certain offences and other circumstances that automatically disqualify someone from serving as a Charity Trustee in law. *Please refer to the Trustee Eligibility Checklist enclosed separately.*

**Have you at any time been convicted of a criminal offence?** Yes / No

**Have you been restricted from working with children or vulnerable adults?** Yes / No

**Do any of the automatic Charity Trustee disqualifications detailed in the**

**Trustee Eligibility Checklist document apply to you?** Yes / No

(Please note: if you answer ‘yes’ to this question you will need to provide

a waiver from the Charity Commission if selected)

**If the answer to any of these questions is ‘yes’, please give details:**

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**Information in support of your application:**

Please use this space to provide any information relevant to your application, including why you’d like to join the SARSVL Board.

This is the information we will use to decide whether or not to invite you to an interview with us so please take care to refer to the role description and person specification provided. Tell us about your relevant experience, knowledge, skills and attributes, using examples wherever possible and arranging the information under sub-headings where you think that would be useful.

Feel free to continue onto additional sheets if needed but please ensure your answer is no longer than three A4 sides in total, in no smaller than pt. 12 font size.

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\*Please sign the declaration below in order to complete your application\*

Declaration:

I confirm that all of the information I have provided on this form is correct to the best of my knowledge.

Signature: Date:

*Please note: An electronic signature is acceptable.*

Finally, if you are happy to, please tell us where you found out about this opportunity. This information is for our internal use only and will help us with future recruitment:

|  |
| --- |
|  |

**Return this application form via e-mail to** [**info@sarsvl.org.uk**](mailto:info@sarsvl.org.uk) **by 9am on Tuesday 1st September 2020 to be considered for a Trustee role on the SARSVL Board.**