

Support After Rape and Sexual Violence Leeds (SARSVL)

Helpline Volunteer Application Form

Before completing this form, please read through the accompanying booklet carefully.

The information you provide in your application will be kept confidential.

First Name		Surname	
Address			
Email Address		Phone Number	
		Ok to leave a voice mail?	

We ask that volunteers attend all sessions of the Helpline Training with a minimum requirement to attend 80% of the training programme (this gives flexibility to miss up to 6 hours of training depending on topic) Can you attend the dates of the sessions below? (tick Yes or No)

Session	Date	Day	Time	Attendance	
Session 1	Saturday	28/09 2019	10am-5pm	Yes	No
Session 2	Tuesday	01/10 2019	5:30-8:30 pm	Yes	No
Session 3	Tuesday	08/10 2019	5:30-8:30pm	Yes	No
Session 4	Saturday	19/10 2019	10am-5 pm	Yes	No
Session 5	Tuesday	29/10 2019	5:30-8:30pm	Yes	No
Session 6	Tuesday	5/11 2019	5:30-8:30pm	Yes	No
Session 7	Saturday	09/11 2019	10am-5pm	Yes	No
Post Course interviews	Tuesday or Wednesday	12 or 13 November 2019	Time to be arranged (30 min)	Yes	No

If you are not able to attend all the sessions, we might contact you to discuss extra arrangements to cover the content of missed sessions.

If you are not able to attend at least 80% of the sessions, we might not be able to accept your application at this time.

Please tick all the times you could be available for Helpline Shifts below. The current Helpline Opening Hours are noted in shaded times, so we require that you are available for at least one of these times.

Day	Afternoon (12:00 – 5:30)	Evening (5:30 – 8:30 and 7:30 – 11:30)
Monday		5:30-8:30pm
Tuesday		7:30-11:30pm
Wednesday		5:30-8:30pm
Thursday		7:30-11:30pm
Friday		5:30-8:30pm
Saturday		
Sunday	(1:30-5:30pm)	

We are particularly short of volunteers with availability on Thursday, Friday and Sunday shift. Do you have ongoing availability on one or more of these times?		Yes	No
Are you able to commit to 12 months on the Helpline once you have finished training and attend a regular shift each week?		Yes	No
Do you have any access requirements? <i>If you have answered yes, a trainer will contact you to discuss your needs.</i>		Yes	No
Do you already know a woman who works or volunteers for SARSVL?	Yes	No	If yes, what is her name and in what capacity do you know her?

Tell us about why you would like to volunteer with SARSVL (max 200 words)
We ask volunteers to commit to a minimum of 3-4 hours each week for 12 months. Why do you think this is important to SARSVL Helpline? (max 200 words)
Please give an example of when you have committed your time and energy to something. (for example a project, a team or a volunteering commitment) (max 200 words)
Our volunteers are non-directive and non-judgemental. This means that we don't tell a caller what to do but will listen and support them to make their own decisions. Why do you think this is important and what do you understand about this approach? (max 200 words)

All calls to our Helpline are confidential to SARSVL. Why do you think this is so important to both women and girls who contact the Helpline, as well as for volunteers? (max 200 words)
When supporting women and girls on our Helpline, volunteers refrain from talking about their own life experiences. Why do you think this is? (max 200 words)
Please tell us what you understand by diversity and inclusion, and why it might be important to SARSVL? (max 200 words)

<i>All Helpline volunteers are legally required to have an enhanced Disclosure Barring Service (DBS) check due to the nature of the service we provide on the Helpline. Everyone who applies to be a Helpline volunteer will be asked to disclose if they have a criminal record or not. The disclosure of a criminal record will not necessarily prevent your volunteering with SARSVL. In making a decision, we will carefully consider any conviction's relevance to your volunteer role at SARSVL.</i>		
Do you have any previous criminal convictions? This includes 'spent' convictions.	Yes	No
Have you ever been restricted from working with children or vulnerable adults?	Yes	No

Please supply the names of two referees. Referees do not have to be linked to your employment but must be able to comment on your suitability for the role. Please do not include people who are related to you. Please get in touch if you are not able to provide the names of the referees before the application deadline as we might be able to accept these at the later date			
Name:		Name:	
Job Title (if relevant):		Job Title (if relevant):	

Phone Number (Day):		Phone Number (Day):	
Email:		Email:	
Capacity in which you know this referee:		Capacity in which you know this referee:	

I declare that all the information in this application is, to the best of my knowledge, correct.

I am available to attend at least 80% of the Training dates, and have read and understood the accompanying information booklet.

I understand that if I am successful in getting a place on the course, an Enhanced DBS check will be carried out.

Signature:		Date:	
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THANK YOU.

Return your form to us by email to info@sarsvl.org.uk with the subject line "Helpline Volunteer Application"

Your form must reach us no later than 16/09/2019 by midday. Applications received after the deadline will not be considered.